

Smith-Alexander Foundation Privacy Policy

Introduction

Smith-Alexander Foundation ("we", "our", "us") is committed to protecting your privacy and ensuring that your personal information is handled in a safe and responsible manner. This Privacy Policy outlines how we collect, use, store, and protect your personal data in compliance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

1. Who We Are

Smith-Alexander Foundation is a Community Interest Company (CIC) registered in the UK, providing educational support services, social work activities, artistic creation, and activities of religious organisations.

2. Information We Collect

We may collect and process the following types of personal data:

- Name, address, email, and phone number
- Date of birth and demographic information
- Information relating to your participation in our programs and services
- Donations and payment details (where applicable)
- Records of communications with us

3. How We Use Your Information

We use your personal data to:

- Provide and manage our educational, social, artistic, and Christian programs
- Communicate with you about our services, events, and updates
- Process donations and issue receipts
- Maintain accurate records for legal and regulatory purposes
- Improve our services and ensure quality assurance

4. Legal Basis for Processing

We process your personal data under the following legal bases:

- Consent (when you subscribe to our updates or newsletters)
- Contract (to provide services you have requested)
- Legal obligation (to comply with applicable laws and regulations)
- Legitimate interests (to further our charitable aims and activities)

5. Data Sharing and Third Parties

We may share your personal data with:

- Service providers who assist in delivering our programs and services
- Regulatory authorities if required by law
- Funders or partners for reporting purposes (in anonymised form where possible)

We will never sell your personal information to third parties.

6. Data Retention

We retain personal data only for as long as necessary to fulfil the purposes for which it was collected and to comply with legal obligations. Once no longer required, we securely delete or anonymise your data.

7. Your Rights

Under UK data protection law, you have the right to:

- Access the personal data we hold about you
- Request correction of inaccurate or incomplete data
- Request deletion of your personal data
- Object to or restrict the processing of your data
- Withdraw consent where processing is based on consent
- Request data portability

To exercise these rights, contact us using the details provided below.

8. Security Measures

We implement appropriate technical and organisational measures to protect your personal data against unauthorised access, alteration, disclosure, or destruction.

9. Contact Us

If you have any questions or concerns about this Privacy Policy or how we handle your personal data, please contact us at:

Smith-Alexander Foundation
Email: smithalexanderfoundation@gmail.com
Phone: 07903044594

10. Changes to This Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our practices or legal requirements. We encourage you to review this page periodically for any updates.

Contact Us

For any questions regarding these Terms, please contact us at: Smith-Alexander Foundation
contact@smith-alexander.com

Effective Date: May 2025